

REGISTERED COMPANY NUMBER: 07797058 (England and Wales)

Report of the Trustees and
Financial Statements for the Year Ended 31 August 2020
for
SIR WILLIAM BURROUGH PRIMARY SCHOOL

Butler & Co LLP
Chartered Accountants
& Statutory Auditor
Third Floor
126-134 Baker Street
London
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SIR WILLIAM BURROUGH PRIMARY SCHOOL

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FOR THE YEAR ENDED 31 AUGUST 2020

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SIR WILLIAM BURROUGH PRIMARY SCHOOL

Reference and Administrative Details
for the Year Ended 31 August 2020

MEMBERS	A G Millar D K L White D Twomey
TRUSTEES	R Basir (Parent Governor) A M Cummins (Staff Governor) A G Millar (Local Authority Governor) D Twomey (Chairman) D K L White (Vice Chairman) A Newman (Principal and Accounting Officer) M J Skelton (Community Governor)
COMPANY SECRETARY	Schofield Sweeney LLP
REGISTERED OFFICE	Salmon Lane Limehouse London E14 7PQ
REGISTERED COMPANY NUMBER	07797058 (England and Wales)
INDEPENDENT AUDITORS	Butler & Co LLP Chartered Accountants & Statutory Auditor Third Floor 126-134 Baker Street London W1U 6UE
SOLICITORS	Schofield Sweeney LLP Church Bank House Church Bank Bradford BD1 4DY
BANKERS	Lloyds TSB Bank Plc P O Box 1000 Andover BX1 1LT

SIR WILLIAM BURROUGH PRIMARY SCHOOL

Report of the Trustees **FOR THE YEAR ENDED 31 AUGUST 2020**

The trustees present their annual report together with the accounts and auditor's report of the charitable company for the year 1 September 2019 to 31 August 2020. The annual report serves the purposes of both a trustees' report and a directors' report under company law.

The academy trust operates an academy for pupils aged 3 to 11 serving the local community of Tower Hamlets. It has a pupil capacity of 370 and had a roll of 344 in the school census on 1 October 2020 (an unusually low number due to low nursery take-up during the Covid-19 pandemic).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The principal activity of the charitable company is to advance, for the public benefit, education amongst the communities of Limehouse and Tower Hamlets by establishing, maintaining and operating a school offering a broad and balanced education up to the age of 11 for local people. The academy:

- Is at the heart of its community, promoting community cohesion and sharing facilities with other schools and the wider community.
- Will undertake regular assessment of pupils' performance.
- Will establish an admissions policy and admission procedures which are in accordance with statutory requirements.
- Will place an emphasis on the needs of the individual pupils, including pupils with special educational needs or disabilities (SEND), both those with and without Educational Health Care Plans.

Significant activities

The key priorities for the year are set out below:

- Review and renew our implementation of the International Primary Curriculum to ensure coverage and progression in History, Geography, Science, Music and Art.
- Specify vocabulary, concepts and experiences for each topic, and demonstrate how they create a coherent narrative of learning over time.
- Broaden our understanding of effective oracy teaching, to enable the children to clearly express their knowledge and understanding.
- Introduce a new PSHE Curriculum to bring it in line with the statutory requirements of the Sex and Relationships Curriculum.
- Continue to increase our understanding of children with Language and Communication difficulties and children on the Autistic spectrum, and implement Colourful Semantics at appropriate levels throughout the school.
- Above all, encourage courtesy, kindness and considerate behaviour at all times.

Public benefit

The governors have complied with their duty to have due regard to the guidance on public benefit issued by the Charity Commission in exercising their powers and duties.

STRATEGIC REPORT

Achievement and performance

In July 2019, our SATs results were exceptionally high, with 96% of Key Stage 2 pupils achieving the expected standard in all areas and very high levels of pupils working at Greater Depth in at least one area and more than a fifth of pupils working at Greater Depth in all three. Furthermore, 100% of our disadvantaged children achieved the expected standard in all subjects. The governors have every reason to believe that, had the school not been closed as lockdown commenced on March 23rd 2020, the results would have been comparable for the academic year 2019-2020.

Covid-19 lockdown

The school remained open for key workers for a part of the lockdown time, and re-opened its doors to Year 6 pupils on 15th June, taking them through to the end of their academic year and giving them the best school experience and learning that they were able to have in the circumstances. The school was made Covid-secure through the diligence and hard work of the various members of staff who spent much of their time in the hard work of ensuring a safe environment, but one which remained true to the spirit of positivity that the school has always maintained. Governors were consistently consulted throughout this process, were consulted as part of an extensive risk assessment process, and approved all decisions made.

SIR WILLIAM BURROUGH PRIMARY SCHOOL

Report of the Trustees **FOR THE YEAR ENDED 31 AUGUST 2020**

STRATEGIC REPORT

Achievement and performance

During the lockdown period, the school made available remote education, including providing the relevant technologies to families who lacked it, to all pupils through a combination of a Sir William Burrough Home Learning website and Google Classroom. All children who were entitled to Free School Meals were catered for via the voucher system. The governors consider that the school continued, despite the difficulties, in providing high levels of care and education throughout a very difficult period to the children, their families and the local community.

Much of the summer was then spent preparing the school for the return of all children in September. Although strictly beyond the purview of this discussion, the school has been opened very safely, in accordance with a risk assessment approved by governors, on 3rd September 2020, with all children in class 'bubbles' and no classes ever coming into contact with one another. Children have returned to the teachers that they left in March in order to undertake an intensive catch-up programme to bring them back to where they should be, before moving onto their new teachers in November. The governors consider that the school continues to meet its duty of care, and of providing a high quality education, to the children who attend.

Going concern

After making appropriate enquiries, the board of governors has a reasonable expectation that the academy trust has adequate resources to continue in operational existence for the foreseeable future. For this reason, the board of governors continues to adopt the going concern basis in preparing the accounts. Further details regarding the adoption of the going concern basis can be found in the statement of accounting policies.

Financial review

Principal funding sources

The vast majority of the academy trust's income is obtained from the DfE/EFSA in the form of recurrent grants, the use of which is restricted to particular purposes. The grants received from the DfE/EFSA during the year ended 31 August 2020 and the associated expenditure are shown as restricted funds in the statement of financial activities.

Investment policy and objectives

The academy holds no investments. Any bank balances surplus to immediate needs are placed on deposit in order to earn interest until the money is needed.

Reserves policy

The governors review the reserve levels of the academy annually. This review encompasses the nature of income and expenditure streams, the need to match income with commitments and the nature of reserves. Reserves consist of unrestricted income funds of £27,412 (2019: £53,216) and restricted funds (General Annual Grant) of £217,474 (2019: £124,446). They amount to £244,886 (2019: £177,664). It is the aim of the governors to retain a prudent reserve sufficient to protect the academy from a reasonable level of unforeseen events without depriving its pupils of resources necessary to ensure their proper progress. As a general rule, the governors' aim is to hold a constant reserve of 5% of GAG.

Based on the GAG for the year ended 31 August 2020 of £1,833,770 (2019: £1,792,348), reserves of 5% would be £91,688 (2019: £89,617). Reserves at 31 August 2020 of £217,474 (2019: £124,446): were 11.85% (2019: 9.99%) of the 2019/20 GAG. For the year ended 31 August 2020, the GAG showed a surplus of £93,028 (2019: £23,463). The academy monitors expenditure and makes cost savings where it can in order to achieve a surplus.

For the year ended 31 August 2020, these reserves are unusually high. This is a result of the closure of schools from 23rd March as a result of the Covid-19 crisis, and thus a substantial reduction in the school's expenditure.

Fundraising

Unrestricted income amounted to £24,912 (2019: £28,530), which comprises rental income of £19,158 (2019: £23,050), £3,715 (2019: £4,834) from the sale of school uniforms, £1,871 (2019: £451) from donations and fund-raising events and interest of £168 (2019: £195). The school makes no profit from the sale of uniforms.

Principal risks and uncertainties

The governors have assessed the major risks to which the academy is exposed, and there are systems and controls in place to manage those risks. Where the risks cannot be satisfactorily mitigated, adequate insurance, through the Academy Risk Protection Arrangements, is maintained. The academy Financial Handbook provides further details.

SIR WILLIAM BURROUGH PRIMARY SCHOOL

Report of the Trustees **FOR THE YEAR ENDED 31 AUGUST 2020**

STRATEGIC REPORT

Principal risks and uncertainties

The academy trust's principal risks and uncertainties remain in areas involving the future financing of education, the current Covid-19 crisis, and the implications of both of these to the academy. In terms of funding, there remains no clarity on the impact of the National Funding Formula on funding for the academy, whilst a 2.75% salary increase for all staff from September 2020 is not being funded from central government (as it was in 2019), but has to be found within the school budget. As regards the Covid-19 crisis, the school has been made very safe, which was a significant one-off expense, but ongoing additional expenses such as additional cleaning and the purchase of sanitizer and high-quality cleaning materials are also having to be managed. Similarly, the school projects a higher than normal level of staff absence as a result of Covid-19 infection or suspected Covid-19 infection. Nonetheless, as noted above, the school has very healthy reserves, and thus feels that these additional costs can be mitigated by using up some of these reserves. The governors note, however, that this is not a situation that can continue indefinitely. The school is heavily over-subscribed, however, with a large waiting list, thus ensuring that student numbers will not drop in the foreseeable future and, consequently, the DfE income should be maintained at or around its current levels.

Future plans

The academy trust will continue to improve the levels of performance of all its pupils at all levels. Future plans for the development of Sir William Burrough Primary School are contained within the school's improvement plan.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The academy trust is a company limited by guarantee and an exempt charity. The charitable company's memorandum and articles of association are the primary governing documents of the academy trust.

Charity constitution

The governors are the trustees of Sir William Burrough Primary School and are also the directors of the charitable company for the purposes of company law. Details of the governors who served during the year, and to the date these accounts are approved, are included in the Reference and Administrative Details on page 1.

Members' liability

Each member of the charitable company undertakes to contribute to the assets of the charitable company in the event of it being wound up while they are a member, or within one year after they cease to be a member, such amount as may be required, not exceeding £10, for the debts and liabilities contracted before they ceased to be a member.

Trustees' Indemnities

Governors benefit from indemnity insurance purchased at the academy trust's expense to cover the liability of the governors which by virtue of any rule of law would otherwise attach to them in respect of any negligence, default or breach of trust or breach of duty of which they may be guilty in relation to the academy trust, provided that any such insurance shall not extend to any claim arising from any act of omission which the governors knew to be a breach of trust or a breach of duty or which was committed by the governors in reckless disregard to whether it was a breach of trust or breach of duty or not and provided also that any such insurance shall not extend to the costs of any unsuccessful defence to a criminal prosecution brought against the governors in their capacity as director of the charitable company.

Recruitment and appointment of new trustees

The governors are appointed under the terms of the academy trust's articles of association as follows:

- The number of governors shall not be less than three but not subject to any maximum.
- The members may appoint up to four governors.
- The members may appoint one staff governor.
- The Local Authority may appoint one governor.
- The parents of registered pupils at the academy shall appoint two governors.
- The Principal.
- The Secretary of State for Education may appoint additional governors as he thinks fit.
- The governors may appoint up to three co-opted governors.

The term of office for all governors, except the Principal, is four years. The Principal's term of office runs parallel with her contract of employment. The governors who were in office at 31 August 2019 and who served throughout the year, except where shown, are listed on page 1.

SIR WILLIAM BURROUGH PRIMARY SCHOOL

Report of the Trustees
FOR THE YEAR ENDED 31 AUGUST 2020

STRUCTURE, GOVERNANCE AND MANAGEMENT

Organisational structure

Under its articles of association, Sir William Burrough Primary School is responsible for the running of the academy. The governors are responsible for setting general policy; adopting an annual plan and budget; monitoring the academy by the use of budgets; and making major decisions about the direction of Sir William Burrough Primary School.

The organisational structure of the academy trust consists of three levels. The members, governors and the Senior Leadership Team (SLT). The aim of the management structure is to devolve responsibility and encourage involvement in decision making.

The governors are responsible for setting all policies within Sir William Burrough Primary School, adopting an annual plan and have responsibilities for the school budget. The governors are also responsible for the appointment of senior staff at Sir William Burrough Primary School.

The governors are responsible for monitoring the performance of the Principal and the SLT.

The SLT members are the Principal, Deputy Principal and an Assistant Principal. The SLT manages the academy at an executive level, implementing the policies laid down by the trustees and reporting back to them as a group. The senior managers are responsible for the authorisation of spending within agreed budgets and report back to the Governing Body at meetings scheduled during the academic year. Governors consider proposals relating to human resources, financial management budgets and policies.

Induction and training of new trustees

All new governors receive a thorough induction through the LEA's online Governor Training Programme and a tour of the school (conducted virtually at present). Under normal circumstances, there would also be the chance to meet staff and pupils. Additional on-going training in specialist topics is provided by the academy as required. Governors meet all statutory training requirements as regards to safeguarding and child protection.

Key management remuneration

Governors are voluntary and do not receive any remuneration for their activities on behalf of the academy trust. The Principal's salary is reviewed annually at a performance management meeting overseen by both Governors and an external personnel consultant. The salaries of other members of the SLT are set by the finance committee of the Governing Body, as advised by the Principal.

Related parties

Sir William Burrough Primary School is an independent academy trust and is not part of a wider network.

STATEMENT AS TO DISCLOSURE OF INFORMATION TO AUDITORS

So far as the trustees are aware, there is no relevant information (as defined by Section 418 of the Companies Act 2006) of which the charitable company's auditors are unaware, and each trustee has taken all the steps that they ought to have taken as a trustee in order to make them aware of any audit information and to establish that the charitable company's auditors are aware of that information.

The governors' report, incorporating the strategic report, was approved by the order of the governors, as the company directors, on and signed on its behalf by:

.....
D Twomey - Chairman

SIR WILLIAM BURROUGH PRIMARY SCHOOL

Governance Statement **for the Year Ended 31 August 2020**

Scope of Responsibility

As governors, we acknowledge that we have overall responsibility for ensuring that Sir William Burrough Primary School has an effective and appropriate system of control, financial and otherwise. However, such a system is designed to manage rather than eliminate the risk of failure to achieve business objectives, and can provide only reasonable and not absolute assurance against material misstatement or loss.

The body of governors has delegated the day-to-day responsibility to the Principal, as accounting officer, for ensuring financial controls conform with the requirements of both propriety and good financial management, and, in accordance with the requirements and responsibilities assigned to it in the funding agreement between Sir William Burrough Primary School and the Secretary of State for Education. They are also responsible for reporting to the board of governors any material weaknesses or breakdowns in internal control.

Governance

The information on governance included here supplements that described in the Trustees' Report and in the Statement of Governors' Responsibilities. The board of governors has formally met twice during the year (a third meeting scheduled for March 19th was cancelled due to the Covid-19 crisis; the final meeting of the year was held virtually, and combined both full governing body matters and those normally for the purview of the Finance, Pay and Personnel sub-committee). Attendance during the year at meetings of the board of governors was as follows:

Trustee	Meetings attended	Out of a possible
D Twomey	2	2
D K L White	1	2
A Newman	2	2
R Basir	1	2
A G Millar	2	2
M J Skelton	1	2
A M Cummins	2	2

The governors have continued to oversee the strong development of the school and regularly scrutinise policies and data of both pupil performance and school finances. In this academic year, the governing body has also been heavily involved in the risk management around the Covid-19 crisis and the school's response to it. The governing body assesses its own effectiveness through the high level of attainment and progress normally achieved by the children as shown in SATs results, and by the high level of oversubscription that the school shows, thus demonstrating its popularity within the local community. The governing body assesses itself as having a wide range of relevant expertise, including legal, financial and personnel skills.

The financial data analysed by the governing body is drawn from robust and audited accounts which are managed in a timely fashion and reported to the finance committee in great detail three times a year in normal years. As regards progress and attainment, whereas the governing body is unable to assess itself against SATs results for this academic year, it continues to access ongoing progress data of all the children in the school, which is provided by a teacher-neutral online test undertaken by all children on a half-termly basis.

The governing body normally meets three times a year and the finance committee of that body scrutinise the accounts in great detail on those occasions in order to ensure robust governance and effective management arrangements. Furthermore, the chair of the finance committee visits (or more recently, telephones) the school regularly - and at least every three weeks - on which occasions he receives a report from and has a conversation with the Vice-Principal, who also functions as the School Business Manager. This exceptionally regular contact ensures that the governors are maintaining extremely effective oversight of funds on a very regular basis, thus guaranteeing that the governing body is constantly up to date with the financial management and position of the school.

The Finance, Pay and Personnel committee is a sub-committee of the main board of governors. Its purpose is to monitor, review and supervise the finances of the academy. Due to the cancellation of the March 19th Governor and the combining of both financial and full governors' matters for the meeting on 9th July, there has been only one meeting for the Finance, Pay and Personnel committee during this academic year.

Governors	Meetings attended	Out of possible
D Twomey (Chairman)	1	1

SIR WILLIAM BURROUGH PRIMARY SCHOOL

Governance Statement for the Year Ended 31 August 2020

D White (Vice Chairman)	0	1
A Newman (Principal and Accounting Officer)	1	1
A Millar (Local Authority Governor)	1	1

Review of Value for Money

As accounting officer, the Principal has responsibility for ensuring that the academy trust delivers good value in the use of public resources. The accounting officer understands that value for money refers to the educational and wider societal outcomes achieved in return for the taxpayer resources received.

The accounting officer considers how the academy trust's use of its resources has provided good value for money during each academic year, and reports to the board of governors where value for money can be improved, including the use of benchmarking data where available. The accounting officer for the academy trust has delivered improved value for money during the year by:

- Continuing to let the school house (although any other lettings of school property have ceased for the duration of the pandemic), thus generating guaranteed rental income to top up funding.
- Continuing to have the Vice-Principal also fulfil the role of School Business Manager, thereby resulting in a substantial admin staff cost reduction.
- Maintaining locked in energy prices for the next three years, thus keeping the running costs of the school low for the immediate future.

The Purpose of the System of Internal Control

The system of internal control is designed to manage risk to a reasonable level rather than to eliminate all risk of failure to achieve policies, aims and objectives. It can therefore only provide reasonable and not absolute assurance of effectiveness. The system of internal control is based on an on-going process designed to identify and prioritise the risks to the achievement of charitable company policies, aims and objectives, to evaluate the likelihood of those risks being realised and the impact should they be realised, and to manage them efficiently, effectively and economically. The system of internal control has been in place in Sir William Burrough Primary School for the period 1 September 2019 to 31 August 2020 and up to the date of approval of the annual report and financial statements.

The system of internal control is designed to manage risk to a reasonable level rather than to eliminate all risk of failure to achieve policies, aims and objectives. It can, therefore, only provide reasonable and not absolute assurance of effectiveness. The system of internal control is based on an on-going process designed the identify and prioritise the risks to the achievement of academy trust policies, aims and objectives, to evaluate the likelihood of those risks being realised and the impact should they be realised, and to manage them efficiently, effectively and economically. The system of internal control has been in place at Sir William Burrough Primary School for the period 1 September 2019 to 31 August 2020 and up to the date of approval of the annual report and accounts.

Capacity to Handle Risk

The board of trustees has reviewed the key risks to which the charitable company is exposed together with the operating, financial and compliance controls that have been implemented to mitigate those risks. The board of trustees is of the view that there is a formal on-going process for identifying, evaluating and managing the charitable company's significant risks that has been in place for the period 1 September 2019 to 31 August 2020 and up to the date of approval of the annual report and financial statements. This process is regularly reviewed by the board of trustees.

The board of governors has reviewed the key risks to which the academy trust is exposed together with the operating, financial and compliance controls that have been implemented to mitigate those risks. The board of governors is of the view that there is a formal, ongoing process for identifying, evaluating and managing the academy trust's significant risks that has been in place for the period 1 September 2019 to 31 August 2020 and up to the date of approval of the annual report and accounts. This process is regularly reviewed by the board of governors.

The Risk and Control Framework

The academy trust's system of internal financial control is based on a framework of regular management information and administrative procedures including the segregation of duties and a system of delegation and accountability. In particular, it includes:

SIR WILLIAM BURROUGH PRIMARY SCHOOL

Governance Statement
for the Year Ended 31 August 2020

The Risk and Control Framework

- Comprehensive budgeting and monitoring systems with an annual budget and periodic financial reports which are reviewed and agreed by the board of governors;
- Regular reviews by the Finance, Pay and Personnel committee of reports which indicate financial performance against the forecasts and of major purchase plans, capital works and expenditure programmes;
- Setting targets to measure financial and other performance;
- Clearly defined purchasing (asset purchase or capital investment) guidelines;
- Delegation of authority and segregation of duties;
- Identification and management of risks;
- The Chair of the Finance Committee meets (or converses) regularly with the School Business Manager to receive a report on and to discuss the school's financial situation and management.

The board of governors has considered the need for a specific internal audit function and has appointed School Accounting and Finance Services in this function, as well as in the role of financial consultants to the academy.

The role of School Accounting and Finance Services Limited includes giving advice on financial matters and performing a range of checks on the academy trust's financial systems. The company, together with the Vice-Principal who also acts as the School Business Manager, reports to the board of governors three times per year through the Finance, Pay and Personnel committee (and, latterly, to the full governing body) on the operation of the systems of control and on the discharge of the financial responsibilities of the board of governors.

There is also an external audit each year in the autumn. The findings of the auditors are reported to the Principal, Deputy Principal, the governors, School Accounting and Finance Services Limited, and to the EFSA.

Review of Effectiveness

As accounting officer, the Principal has responsibility for reviewing the effectiveness of the system of internal control. During the year in question, the review has been informed by:

- The work of School Accounting and Finance Services Limited; and
- The work of the external auditor.

The accounting officer has been advised of the implications of the result of their review of the system of internal control by the Finance, Pay and Personnel committee to ensure continuous improvement of the system is in place.

Approved by order of the members of the board of trustees on and signed on its behalf by:

.....
D Twomey - Chairman

.....
A Newman - Accounting Officer

SIR WILLIAM BURROUGH PRIMARY SCHOOL

Statement on Regularity, Propriety and Compliance
FOR THE YEAR ENDED 31 AUGUST 2020

As accounting officer of Sir William Burrough Primary School I have considered my responsibility to notify the charitable company board of trustees and the Education and Skills Funding Agency (ESFA) of material irregularity, impropriety and non-compliance with terms and conditions of all funding received by the charitable company, under the funding agreement in place between the charitable company and the Secretary of State for Education. As part of my consideration I have had due regard to the requirements of the Academies Financial Handbook 2019.

I confirm that I and the charitable company board of trustees are able to identify any material irregular or improper use of all funds by the charitable company, or material non-compliance with the terms and conditions of funding under the charitable company's funding agreement and the Academies Financial Handbook 2019.

I confirm that no instances of material irregularity, impropriety or funding non-compliance have been discovered to date. If any instances are identified after the date of this statement, these will be notified to the board of trustees and ESFA.

.....
A Newman - Accounting Officer

Date:

SIR WILLIAM BURROUGH PRIMARY SCHOOL

Statement of Trustees Responsibilities
FOR THE YEAR ENDED 31 AUGUST 2020

The trustees (who act as governors of Sir William Burrough Primary School and are also the directors of the charitable company for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with the Academies Accounts Direction issued by the Education and Skills Funding Agency, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2015 and the Academies Accounts Direction 2019 to 2020;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for ensuring that in its conduct and operation the charitable company applies financial and other controls, which conform with the requirements both of propriety and of good financial management. They are also responsible for ensuring grants received from the ESFA/DfE have been applied for the purposes intended.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website.

The governors' report, incorporating the strategic report, was approved by the order of the governors, as the company directors, on and signed on its behalf by:

.....
D Twomey - Chairman

**Report of the Independent Auditors to the Members of
Sir William Burrough Primary School**

Opinion

We have audited the financial statements of Sir William Burrough Primary School (the 'charitable company') for the year ended 31 August 2020 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and the Accounts Direction 2019 to 2020 issued by the Education and Skills Funding Agency (ESFA).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 August 2020 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Companies Act 2006; and
- have been prepared in accordance with the Charities SORP 2015 and Academies Accounts Direction 2019 to 2020.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion. **The impact of uncertainties due to the COVID19 pandemic on our audit**

Uncertainties related to the effects of COVID19 are relevant to understanding our audit of the financial statements. All audits assess and challenge the reasonableness of estimates made by the directors, and related disclosures and the appropriateness of the going concern basis of preparation of the financial statements. All of these depend on assessments of the future economic environment and the company's future prospects and performance.

COVID19 is one of the most significant public health, social and economic event at the date of this report. Its effects are subject to unprecedented levels of uncertainty of outcomes, with the full range of possible effects unknown. We applied a standardised firm-wide approach in response to that uncertainty when assessing the company's future prospects and performance. However, no audit should be expected to predict the unknowable factors or all possible future implications for the company and this is particularly the case in relation to COVID19.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

However, as we cannot predict all future events or conditions and as subsequent events may result in outcomes that are inconsistent with judgements that were reasonable at the time they were made, the absence of reference to a material uncertainty in this auditor's report is not a guarantee that the company continue in operation.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our Report of the Independent Auditors thereon.

**Report of the Independent Auditors to the Members of
SIR WILLIAM BURROUGH PRIMARY SCHOOL**

Other information

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Report of the Trustees has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the Trustees.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to take advantage of the small companies exemption from the requirement to prepare a Strategic Report or in preparing the Report of the Trustees.

Responsibilities of trustees

As explained more fully in the Statement of Trustees Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Our responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

Report of the Independent Auditors to the Members of
SIR WILLIAM BURROUGH PRIMARY SCHOOL

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Mukesh Desai (Senior Statutory Auditor)
for and on behalf of Butler & Co LLP
Chartered Accountants
& Statutory Auditor
Third Floor
126-134 Baker Street
London
W1U 6UE

Date:

**Independent Reporting Accountant's Assurance Report on Regularity to
Sir William Burrough Primary School and the Education and Skills Funding Agency**

In accordance with the terms of our engagement and further to the requirements of the Education and Skills Funding Agency (ESFA), as included in the Academies Accounts Direction 2019 to 2020, we have carried out an engagement to obtain limited assurance about whether the expenditure disbursed and income received by Sir William Burrough Primary School during the period 1 September 2019 to 31 August 2020 have been applied to the purposes identified by Parliament and the financial transactions conform to the authorities which govern them.

This report is made solely to Sir William Burrough Primary School and the ESFA in accordance with the terms of our engagement letter. Our work has been undertaken so that we might state to Sir William Burrough Primary School and the ESFA those matters we are required to state in a report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Sir William Burrough Primary School and the ESFA, for our work, for this report, or for the conclusion we have formed.

Respective responsibilities of Sir William Burrough Primary School's accounting officer and the reporting accountant

The accounting officer is responsible, under the requirements of Sir William Burrough Primary School's funding agreement with the Secretary of State for Education and the Academies Financial Handbook, extant from 1 September 2019, for ensuring that expenditure disbursed and income received is applied for the purposes intended by Parliament and the financial transactions conform to the authorities which govern them.

Our responsibilities for this engagement are established in the United Kingdom by our profession's ethical guidance and are to obtain limited assurance and report in accordance with our engagement letter and the requirements of the Academies Accounts Direction 2019 to 2020. We report to you whether anything has come to our attention in carrying out our work which suggests that in all material respects, expenditure disbursed and income received during the period 1 September 2019 to 31 August 2020 have not been applied to purposes intended by Parliament or that the financial transactions do not conform to the authorities which govern them.

Approach

We conducted our engagement in accordance with the Academies Accounts Direction 2019 to 2020 issued by the ESFA. We performed a limited assurance engagement as defined in our engagement letter.

The objective of a limited assurance engagement is to perform such procedures as to obtain information and explanations in order to provide us with sufficient appropriate evidence to express a negative conclusion on regularity.

A limited assurance engagement is more limited in scope than a reasonable assurance engagement and consequently does not enable us to obtain assurance that we would become aware of all significant matters that might be identified in a reasonable assurance engagement. Accordingly, we do not express a positive opinion.

Our engagement includes examination, on a test basis, of evidence relevant to the regularity and propriety of the charitable company's income and expenditure.

Conclusion

In the course of our work, nothing has come to our attention which suggests that in all material respects the expenditure disbursed and income received during the period 1 September 2019 to 31 August 2020 has not been applied to purposes intended by Parliament and the financial transactions do not conform to the authorities which govern them.

Butler & Co LLP
Chartered Accountants
Third Floor
126-134 Baker Street
London
W1U 6UE

Date:

SIR WILLIAM BURROUGH PRIMARY SCHOOL

Statement of Financial Activities
(Incorporating an Income and Expenditure Account)
FOR THE YEAR ENDED 31 AUGUST 2020

	Notes	Unrestricted fund £	Restricted funds £	2020 Total funds £	2019 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and capital grants	3	-	3,121	3,121	22,190
Charitable activities					
Funding for the academy's educational operations	4	-	2,498,943	2,498,943	2,280,034
Other trading activities	5	24,745	75,742	100,487	125,064
Investment income	6	167	-	167	195
Total		<u>24,912</u>	<u>2,577,806</u>	<u>2,602,718</u>	<u>2,427,483</u>
EXPENDITURE ON					
Charitable activities					
Academy's educational operations		<u>10,966</u>	<u>2,528,025</u>	<u>2,538,991</u>	<u>2,458,811</u>
NET INCOME/(EXPENDITURE)		<u>13,946</u>	<u>49,781</u>	<u>63,727</u>	<u>(31,328)</u>
Transfers between funds	18	<u>(39,750)</u>	<u>39,750</u>	<u>-</u>	<u>-</u>
Other recognised gains/(losses)					
Actuarial gains/losses on defined benefit schemes		<u>-</u>	<u>204,000</u>	<u>204,000</u>	<u>(303,000)</u>
Net movement in funds		<u>(25,804)</u>	<u>293,531</u>	<u>267,727</u>	<u>(334,328)</u>
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>53,216</u>	<u>5,397,340</u>	<u>5,450,556</u>	<u>5,784,884</u>
TOTAL FUNDS CARRIED FORWARD		<u><u>27,412</u></u>	<u><u>5,690,871</u></u>	<u><u>5,718,283</u></u>	<u><u>5,450,556</u></u>

The notes form part of these financial statements

SIR WILLIAM BURROUGH PRIMARY SCHOOL

Balance Sheet
AT 31 AUGUST 2020

	Notes	Unrestricted fund £	Restricted funds £	2020 Total funds £	2019 Total funds £
FIXED ASSETS					
Tangible assets	13	-	5,606,944	5,606,944	5,683,948
CURRENT ASSETS					
Stocks	14	-	3,175	3,175	3,528
Debtors	15	-	59,965	59,965	152,423
Cash at bank and in hand		-	388,400	388,400	238,131
			<u>451,540</u>	<u>451,540</u>	<u>394,082</u>
CREDITORS					
Amounts falling due within one year	16	27,412	(164,016)	(136,604)	(218,149)
NET CURRENT ASSETS		<u>27,412</u>	<u>287,524</u>	<u>314,936</u>	<u>175,933</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		27,412	5,894,468	5,921,880	5,859,881
CREDITORS					
Amounts falling due after more than one year	17	-	(2,597)	(2,597)	(4,325)
PENSION LIABILITY	19	-	(201,000)	(201,000)	(405,000)
NET ASSETS		<u>27,412</u>	<u>5,690,871</u>	<u>5,718,283</u>	<u>5,450,556</u>
FUNDS	18				
Unrestricted funds:					
General fund				27,412	53,216
Restricted funds:					
Restricted Fixed Asset Funds				5,674,397	5,677,894
Pension Reserve				(201,000)	(405,000)
Funding for the academy's educational operations				217,474	124,446
				<u>5,690,871</u>	<u>5,397,340</u>
TOTAL FUNDS				<u>5,718,283</u>	<u>5,450,556</u>

The notes form part of these financial statements

SIR WILLIAM BURROUGH PRIMARY SCHOOL

Balance Sheet - continued
AT 31 AUGUST 2020

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were authorised for issue by the Board of Trustees on and were signed on its behalf by:

.....
Trustee

The notes form part of these financial statements

SIR WILLIAM BURROUGH PRIMARY SCHOOL

Cash Flow Statement
FOR THE YEAR ENDED 31 AUGUST 2020

	Notes	2020 £	2019 £
Cash flows from operating activities:			
Cash generated from operations	1	179,855	269,051
		<u>179,855</u>	<u>269,051</u>
Net cash provided by (used in) operating activities		<u>179,855</u>	<u>269,051</u>
Cash flows from investing activities:			
Purchase of tangible fixed assets		(29,753)	(31,115)
Interest received		167	195
		<u>(29,586)</u>	<u>(30,920)</u>
Net cash provided by (used in) investing activities		<u>(29,586)</u>	<u>(30,920)</u>
Change in cash and cash equivalents in the reporting period		<u>150,269</u>	<u>238,131</u>
Cash and cash equivalents at the beginning of the reporting period		238,131	-
Cash and cash equivalents at the end of the reporting period		<u><u>388,400</u></u>	<u><u>238,131</u></u>

The notes form part of these financial statements

SIR WILLIAM BURROUGH PRIMARY SCHOOL

Notes to the Cash Flow Statement
FOR THE YEAR ENDED 31 AUGUST 2020

1. RECONCILIATION OF NET INCOME/(EXPENDITURE) TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2020	2019
	£	£
Net income/(expenditure) for the reporting period (as per the statement of financial activities)	63,727	(31,328)
Adjustments for:		
Depreciation	106,756	106,351
Interest received	(167)	(195)
Decrease/(increase) in stocks	353	(3,528)
Decrease in debtors	153,459	41,255
(Decrease)/increase in creditors	(106,273)	197,496
Difference between pension charge and cash contributions	(38,000)	(41,000)
Net cash provided by (used in) operating activities	<u>179,855</u>	<u>269,051</u>

2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1/9/19	Cash flow	At 31/8/20
	£	£	£
Net cash			
Cash at bank and in hand	238,131	150,269	388,400
Total	<u>238,131</u>	<u>150,269</u>	<u>388,400</u>

SIR WILLIAM BURROUGH PRIMARY SCHOOL

Notes to the Financial Statements **FOR THE YEAR ENDED 31 AUGUST 2020**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland', the Academies Accounts Direction 2019 to 2020 issued by the ESFA, the Charities Act 2011 and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Sir William Burrough Primary School meets the definition of a public benefit entity under FRS 102.

Going concern

The trustees assess whether the use of the "going concern principle" is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the trust to continue as a going concern. The trustees make this assessment in respect of a period of one year from the date of the approval of the financial statements and have concluded that the academy trust has adequate resources to continue in operational existence for the foreseeable future and there are no material uncertainties about the academy trust's ability to continue as a going concern, thus they continue to adopt the going concern basis of accounting in preparing the financial statements.

While the impact of the COVID-19 pandemic has been assessed by the Trustees as far as reasonably possible, due to its unprecedented impact on the wider economy, it is difficult to evaluate with any certainty, the potential outcomes on the Academy Trust's activities.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Grants

Grants are included in the Statement of Financial Activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the balance sheet. Where income is received in advance of meeting any performance-related conditions there is not unconditional entitlement to the income and its recognition is deferred and included in creditors as deferred income until the performance-related conditions are met. Where entitlement occurs before income is received, the income is accrued.

General Annual Grant is recognised in full in the Statement of Financial Activities in the year for which it is receivable and any abatement in respect of the period is deducted from income and recognised as a liability.

Capital grants are recognised in full when there is an unconditional entitlement to the grant. Unspent amounts of capital grants are reflected in the balance sheet in the restricted fixed asset fund. Capital grants are recognised when there is entitlement and are not deferred over the life of the asset on which they are expended.

Sponsorship income

Sponsorship income provided to the charity which amounts to a donation is recognised in the Statement of Financial Activities in the period in which it is receivable (where there are no performance-related conditions), where it is probable that the income will be received and the amount can be measured reliably.

Donations

Donations are recognised on a receivable basis (where there are no performance related conditions), where it is probable that the income will be received and the amount can be measured reliably.

Other income

Other income including the hire of facilities, is recognised in the period it is receivable and to the extent the charity has provided the goods or services.

SIR WILLIAM BURROUGH PRIMARY SCHOOL

Notes to the Financial Statements - continued
FOR THE YEAR ENDED 31 AUGUST 2020

1. ACCOUNTING POLICIES - continued

Donated goods, facilities and services

Goods donated for resale are included at fair value, being the expected proceeds from sale less the expected costs of sale. If it is practical to assess the fair value at receipt, it is recognised in stock and 'Income from other trading activities'. Upon sale, the value of the stock is charged against 'Income from other trading activities' and the proceeds are recognised as 'Income from other trading activities'. Where it is impractical to fair value the items due to the volume of low value items they are not recognised in the financial statements until they are sold. This income is recognised within 'Income from other trading activities'.

Donated fixed assets

Where the donated good is a fixed asset it is measured at fair value, unless it is impractical to measure this reliably, in which case the cost of the item to the donor should be used. The gain is recognised as income from donations and a corresponding amount is included in the appropriate fixed asset category and depreciated over the useful economic life in accordance with the charity's accounting policies.

Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

All resources expended are inclusive of irrecoverable VAT.

Liabilities

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Charitable activities

Costs of charitable activities are incurred on the charity's educational operations, including support costs and costs relating to the governance of the charity apportioned to charitable activities.

SIR WILLIAM BURROUGH PRIMARY SCHOOL

Notes to the Financial Statements - continued
FOR THE YEAR ENDED 31 AUGUST 2020

1. ACCOUNTING POLICIES - continued

Tangible fixed assets and depreciation

Assets costing £1,000 or more are capitalised as tangible fixed assets and are carried at cost, net of depreciation and any provision for impairment.

Where tangible fixed assets have been acquired with the aid of specific grants, either from the government or from the private sector, they are included in the balance sheet at cost and depreciated over their expected useful economic life. The related grants are credited to a restricted fixed asset fund in the statement of financial activities and carried forward in the balance sheet. Depreciation on such assets is charged to the restricted fixed asset fund in the statement of financial activities so as to reduce the fund over the useful economic life of the related asset on a basis consistent with the academy trust's depreciation policy. Where tangible fixed assets have been acquired with unrestricted funds, depreciation on such assets is charged to the unrestricted fund.

Depreciation is provided on all tangible fixed assets other than freehold land, at rates calculated to write off the cost of each asset on a straight-line or reducing balance basis over its expected useful life, as follows:

Land and buildings	1% and 15% straight line
Computer equipment	33.34% straight line
Fixtures, fittings & equipment	20% reducing balance basis

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the statement of financial activities.

Financial instruments

The academy trust only holds basic financial instruments as defined in FRS 102. The financial assets and financial liabilities of the academy trust and their measurement basis are as follows.

Financial assets

Trade and other debtors are basic financial instruments and are debt instruments measured at amortised cost. Prepayments are not financial instruments.

Cash at bank is classified as a basic financial instrument and is measured at face value.

Financial liabilities

Trade creditors, accruals and other creditors are financial instruments, and are measured at amortised cost. Taxation and social security are not included in the financial instruments disclosure definition.

Deferred income is not deemed to be a financial liability, as the cash settlement has already taken place and there is an obligation to deliver services rather than cash or another financial instrument.

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Taxation

The academy trust is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the academy trust is potentially exempt from taxation in respect of income or capital gains received within categories covered by chapter 3 part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

SIR WILLIAM BURROUGH PRIMARY SCHOOL

Notes to the Financial Statements - continued
FOR THE YEAR ENDED 31 AUGUST 2020

1. ACCOUNTING POLICIES - continued

Fund accounting

Unrestricted income funds represent those resources which may be used towards meeting any of the charitable objects of the academy trust at the discretion of the governors.

Restricted fixed asset funds are resources which are to be applied to specific capital purposes imposed by the Education Funding Agency/Department for Education/local authority where the asset is acquired or created is held for a specific purpose.

Restricted general funds comprise all other restricted funds received and include grants from the Education Funding Agency/Department for Education.

Pension costs and other post-retirement benefits

Payments in respect of other post-retirement benefits are charged to the Statement of Financial Activities in the period to which they relate.

2. CRITICAL ACCOUNTING JUDGEMENTS AND KEY SOURCES OF ESTIMATION UNCERTAINTY

Accounting estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Critical accounting estimates and assumptions

The academy trust makes estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below.

The present value of the Local Government Pension Scheme defined benefit liability depends on a number of factors that are determined on an actuarial basis using a variety of assumptions. The assumptions used in determining the net cost or income for pensions include the discount rate. Any changes in these assumptions, which are disclosed in note 20, will impact the carrying amount of the pension liability. Furthermore a roll forward approach which projects results from the latest full actuarial valuation performed at 31 March 2013 has been used by the actuary in valuing the pensions liability at 31 August 2019. Any differences between the figures derived from the roll forward approach and a full actuarial valuation would impact on the carrying amount of the pension liability.

Critical areas of judgement

The academy's land and buildings are a long leasehold of 125 years granted by the London Borough of Tower Hamlets. As stated in note 11 to the financial statements the leasehold land and building have been included at their 2013 reinstatement value for insurance purposes. The governors are of the opinion that the value for the land and buildings is appropriate. Circumstances could alter in the future which may result in a change in the value at which this asset is included in the financial statements. Assessing the revised value would require a significant degree of judgement.

3. DONATIONS AND CAPITAL GRANTS

	2020	2019
	£	£
Donations	-	451
Capital grants	3,121	21,739
	<u>3,121</u>	<u>22,190</u>

SIR WILLIAM BURROUGH PRIMARY SCHOOL

**Notes to the Financial Statements - continued
FOR THE YEAR ENDED 31 AUGUST 2020**

4. FUNDING FOR THE ACADEMY'S EDUCATIONAL OPERATIONS

	Unrestricted funds £	Restricted funds £	2020 Total funds £	2019 Total funds £
DfE/ESFA revenue grant				
General Annual Grant(GAG)	-	1,833,770	1,833,770	1,792,348
EFA/DFE	-	560,567	560,567	186,404
	<u>-</u>	<u>2,394,337</u>	<u>2,394,337</u>	<u>1,978,752</u>
Other government grant				
Local Authority	-	68,627	68,627	301,282
	<u>-</u>	<u>2,462,964</u>	<u>2,462,964</u>	<u>2,280,034</u>

5. OTHER TRADING ACTIVITIES

	2020 £	2019 £
Catering income	64,731	80,669
Other income	35,756	44,395
	<u>100,487</u>	<u>125,064</u>

6. INVESTMENT INCOME

	2020 £	2019 £
Deposit account interest	167	195
	<u>167</u>	<u>195</u>

7. EXPENDITURE

	Staff costs £	Non-pay expenditure Premises £	Other costs £	2020 Total £	2019 Total £
Charitable activities					
Academies educational operations					
Direct costs	1,871,728	-	362,097	2,233,825	2,128,315
Allocated support costs	21,645	210,337	73,184	305,166	330,496
	<u>1,893,373</u>	<u>210,337</u>	<u>435,281</u>	<u>2,538,991</u>	<u>2,458,811</u>

SIR WILLIAM BURROUGH PRIMARY SCHOOL

Notes to the Financial Statements - continued
FOR THE YEAR ENDED 31 AUGUST 2020

7. EXPENDITURE - continued

Net income/(expenditure) is stated after charging/(crediting):

	2020	2019
	£	£
Auditors' remuneration	9,000	9,000
Depreciation - owned assets	<u>106,757</u>	<u>106,351</u>

8. CHARITABLE ACTIVITIES - ACADEMY'S EDUCATIONAL OPERATIONS

	Unrestricted	Restricted	2020	2019
	funds	funds	Total	Total
	£	£	£	£
Direct costs	9,237	2,224,588	2,233,825	2,128,315
Support costs	<u>1,729</u>	<u>303,437</u>	<u>305,166</u>	<u>330,496</u>
	<u>10,966</u>	<u>2,528,025</u>	<u>2,538,991</u>	<u>2,458,811</u>

	2020	2019
	Total	Total
	£	£
Analysis of support costs		
Support staff costs	21,645	24,862
Depreciation	29,760	29,355
Technology costs	32,460	23,875
Premises costs	210,305	237,335
Other support costs	1,964	5,592
Governance costs	<u>9,032</u>	<u>9,477</u>
Total support costs	<u>305,166</u>	<u>330,496</u>

9. TRUSTEES' REMUNERATION AND BENEFITS

The principal and other staff governors only receive remuneration in respect of services they provide undertaking the roles of principal and staff, and not in respect of their services as governors. Other governors did not receive any payments, other than expenses, from the academy trust in respect of their role as governors. No expenses were reimbursed in the year or the preceding year to the other governors.

The value of governors' remuneration (including employer pension contributions) was as follows:

A Newman (Principal) £140,001 - £145,000 (2019: £130,001 - £135,000)

A Cummins (staff) £60,001 - £65,000 (2019: £55,001 - £60,000)

R Basir (parent) £20,001 - £25,000 (2019: £20,001 - £25,000)

Other related party transactions involving the governors are set out within the related parties note.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 August 2020 nor for the year ended 31 August 2019.

SIR WILLIAM BURROUGH PRIMARY SCHOOL

Notes to the Financial Statements - continued
FOR THE YEAR ENDED 31 AUGUST 2020

10. STAFF COSTS

	2020	2019
	£	£
Wages and salaries	1,478,343	1,433,925
Social security costs	141,596	113,742
Operating costs of defined benefit pension schemes	245,008	190,330
	<u>1,864,947</u>	<u>1,737,997</u>
No description	6,781	6,600
No description	21,645	24,862
	<u>1,893,373</u>	<u>1,769,459</u>

The average number of persons (including senior management team) employed by the charitable company during the year was as follows:

	2020	2019
Management	6	5
Teachers	15	16
Administration and support	25	27
	<u>46</u>	<u>48</u>

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

	2020	2019
£70,001 - £80,000	1	1
£100,001 - £110,000	-	1
£110,001 - £120,000	1	-
	<u>2</u>	<u>2</u>

The key management personnel of the academy trust comprise the governors and the senior management team as listed on page 1. The total amount of employee benefits (including employer pension contributions) received by key management personnel for their services to the academy trust was £306,238 (2019: £320,549).

11. TRUSTEES' AND OFFICERS' INSURANCE

In accordance with normal commercial practice, the academy trust has purchased insurance to protect governors and officers from claims arising from negligent acts, errors or omissions occurring whilst on academy trust business. Insurance is provided through the Education Funding Agency's risk protection arrangements for academy trusts. The insurance provides cover up to £10,000,000 on any one loss in any one membership year. No specific cost can be attributed to this insurance cover as it is included in the overall cost of insurance cover.

12. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and capital grants	451	21,739	22,190
Charitable activities			
Funding for the academy's educational operations	-	2,280,034	2,280,034
Other trading activities	27,884	97,180	125,064

SIR WILLIAM BURROUGH PRIMARY SCHOOL

**Notes to the Financial Statements - continued
FOR THE YEAR ENDED 31 AUGUST 2020**

12. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted fund £	Restricted funds £	Total funds £
Investment income	195	-	195
Total	28,530	2,398,953	2,427,483
EXPENDITURE ON			
Charitable activities			
Academy's educational operations	9,816	2,448,995	2,458,811
NET INCOME/(EXPENDITURE)	18,714	(50,042)	(31,328)
Other recognised gains/(losses)			
Actuarial gains/losses on defined benefit schemes	-	(303,000)	(303,000)
Net movement in funds	18,714	(353,042)	(334,328)
RECONCILIATION OF FUNDS			
Total funds brought forward	34,500	5,750,384	5,784,884
TOTAL FUNDS CARRIED FORWARD	53,214	5,397,342	5,450,556

13. TANGIBLE FIXED ASSETS

	Long leasehold £	Fixtures and fittings £	Computer equipment £	Totals £
COST				
At 1 September 2019	6,154,988	67,583	144,212	6,366,783
Additions	29,753	-	-	29,753
At 31 August 2020	6,184,741	67,583	144,212	6,396,536
DEPRECIATION				
At 1 September 2019	520,431	45,038	117,366	682,835
Charge for year	78,981	4,509	23,267	106,757
At 31 August 2020	599,412	49,547	140,633	789,592
NET BOOK VALUE				
At 31 August 2020	5,585,329	18,036	3,579	5,606,944
At 31 August 2019	5,634,557	22,545	26,846	5,683,948

The land and buildings are a long leasehold. It is the school at Salmon Lane, London E14 2BG. The London Borough of Tower Hamlets has granted a 125-year lease starting from 1 December 2011. The leasehold land and buildings have been included in the financial statements at their reinstatement value for insurance purposes net of VAT. The leasehold land and buildings were valued in 2013 by external valuers

SIR WILLIAM BURROUGH PRIMARY SCHOOL

Notes to the Financial Statements - continued
FOR THE YEAR ENDED 31 AUGUST 2020

14. STOCKS

	2020	2019
	£	£
School uniform	3,175	3,528

15. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020	2019
	£	£
Trade debtors	2,604	46,903
VAT	27,910	85,532
Prepayments and accrued income	29,451	19,988
	<u>59,965</u>	<u>152,423</u>

16. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020	2019
	£	£
Trade creditors	16,481	66,060
Social security and other taxes	35,021	33,194
Other creditors	32,749	32,194
Accruals and deferred income	52,353	86,701
	<u>136,604</u>	<u>218,149</u>

At the balance sheet date deferred income included £24,120 (2019: £19,629) for free school meals, and Devolved Formula Funding of £4,441 (2019: £7,917).

17. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

	2020	2019
	£	£
Other creditors	2,597	4,325

Other creditors is an unsecured concessionary loan repayable by equal annual instalments of £1,728.

SIR WILLIAM BURROUGH PRIMARY SCHOOL

Notes to the Financial Statements - continued
FOR THE YEAR ENDED 31 AUGUST 2020

18. MOVEMENT IN FUNDS

	At 1/9/19 £	Net movement in funds £	Transfers between funds £	At 31/8/20 £
Unrestricted funds				
General fund	53,216	13,946	(39,750)	27,412
Restricted funds				
Restricted Fixed Asset Funds	5,677,894	(99,194)	95,697	5,674,397
Pension Reserve	(405,000)	204,000	-	(201,000)
Funding for the academy's educational operations	124,446	148,975	(55,947)	217,474
	<u>5,397,340</u>	<u>253,781</u>	<u>39,750</u>	<u>5,690,871</u>
TOTAL FUNDS	<u><u>5,450,556</u></u>	<u><u>267,727</u></u>	<u><u>-</u></u>	<u><u>5,718,283</u></u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	24,912	(10,966)	-	13,946
Restricted funds				
Restricted Fixed Asset Funds	7,562	(106,756)	-	(99,194)
Funding for the academy's educational operations	2,570,244	(2,421,269)	-	148,975
Pension Reserve	-	-	204,000	204,000
	<u>2,577,806</u>	<u>(2,528,025)</u>	<u>204,000</u>	<u>253,781</u>
TOTAL FUNDS	<u><u>2,602,718</u></u>	<u><u>(2,538,991)</u></u>	<u><u>204,000</u></u>	<u><u>267,727</u></u>

SIR WILLIAM BURROUGH PRIMARY SCHOOL

Notes to the Financial Statements - continued
FOR THE YEAR ENDED 31 AUGUST 2020

18. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1/9/18 £	Net movement in funds £	At 31/8/19 £
Unrestricted Funds			
General fund	34,500	18,716	53,216
Restricted Funds			
Restricted Fixed Asset Funds	5,751,399	(73,505)	5,677,894
Pension Reserve	(102,000)	(303,000)	(405,000)
Funding for the academy's educational operations	100,985	23,461	124,446
	<u>5,750,384</u>	<u>(353,044)</u>	<u>5,397,340</u>
TOTAL FUNDS	<u><u>5,784,884</u></u>	<u><u>(334,328)</u></u>	<u><u>5,450,556</u></u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	28,530	(9,814)	-	18,716
Restricted funds				
Restricted Fixed Asset Funds	21,739	(95,244)	-	(73,505)
Funding for the academy's educational operations	2,377,214	(2,353,753)	-	23,461
Pension Reserve	-	-	(303,000)	(303,000)
	<u>2,398,953</u>	<u>(2,448,997)</u>	<u>(303,000)</u>	<u>(353,044)</u>
TOTAL FUNDS	<u><u>2,427,483</u></u>	<u><u>(2,458,811)</u></u>	<u><u>(303,000)</u></u>	<u><u>(334,328)</u></u>

19. PENSION AND SIMILAR OBLIGATIONS

The academy trust's employees belong to two principal pension schemes: the Teachers' Pension Scheme England and Wales (TPS) for academic and related staff; and the Local Government Pension Scheme (LGPS) for non-teaching staff. Both are defined-benefit schemes .

The pension costs are assessed in accordance with the advice of independent qualified actuaries . The latest actuarial valuation of the TPS related to the period ended 31 March 2014 and of the LGPS 31 March 2013.

Contributions amounting to £29,219 (2019: £24,073) were payable to the schemes at 31 August 2020 and are included within creditors.

Notes to the Financial Statements - continued
FOR THE YEAR ENDED 31 AUGUST 2020

19. PENSION AND SIMILAR OBLIGATIONS
- continued

Teachers' pension scheme

Introduction

The Teachers' Pension Scheme (TPS) is a statutory, contributory, defined benefit scheme, governed by the Teachers' Pensions Regulations (2010) and, from 1 April 2014, by the Teachers' Pension Scheme Regulations 2014. Membership is automatic for full-time teachers in academies and, from 1 January 2007, automatic for teachers in part-time employment following appointment or a change of contract, although they are able to opt out.

The TPS is an unfunded scheme and members contribute on a 'pay as you go' basis these contributions along with those made by employers are credited to the Exchequer. Retirement and other pension benefits are paid by public funds provided by Parliament.

Valuation of the Teachers' Pension Scheme

The Government Actuary, using normal actuarial principles, conducts a formal actuarial review of the TPS in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014 published by HM Treasury. The aim of the review is to specify the level of future contributions. Actuarial scheme valuations are dependent on assumptions about the value of future costs, design of benefits and many other factors. The latest actuarial valuation of the TPS was carried out as at 31 March 2012 and in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014. The valuation report was published by the Department for Education on 9 June 2014.

The key elements of the valuation and subsequent consultation are:

- employer contribution rates set at 16.48% of pensionable pay (including a 0.08% employer administration charge)
- total scheme liabilities (pensions currently in payment and the estimated cost of future benefits) for service to the effective date of £191,500 million, and notional assets (estimated future contributions together with the notional investments held at the valuation date) of £176,600 million giving a notional past service deficit of £14,900 million
- an employer cost cap of 10.9% of pensionable pay will be applied to future valuations
- o the assumed real rate of return is 3.0% in excess of prices and 2% in excess of earnings. The rate of real earnings growth is assumed to be 2.75%. The assumed nominal rate of return is 5.06%

The TPS valuation for 2012 determined an employer rate of 16.4%, which was payable from September 2015. The next valuation of the TPS is currently underway based on April 2016 data, whereupon the employer contribution rate is expected to be reassessed and will be payable from 1 September 2019.

The pension costs paid to the TPS in the period amounted to £177,615 (2019: £123,902).

A copy of the valuation report and supporting documentation is on the Teachers' Pensions website.

Under the definitions set out in FRS 102, the TPS is an unfunded multi-employer pension scheme. The academy trust has accounted for its contributions to the scheme as if it were a defined contribution scheme. The academy trust has set out above the information available on the scheme.

SIR WILLIAM BURROUGH PRIMARY SCHOOL

Notes to the Financial Statements - continued
FOR THE YEAR ENDED 31 AUGUST 2020

19. PENSION AND SIMILAR OBLIGATIONS
- continued

Local government pension scheme

The LGPS is a funded defined-benefit scheme, with the assets held in separate trustee-administered funds. The total contribution made for the year ended 31 August 2020 was £84,733 (2019: £90,648) of which employer's contribution totalled £67,394 (2019: £65,978) and employees' contribution totalled £17,339 (2019: £24,670). The agreed contribution rates for future years are 19.9 per cent for employers and 6.6 per cent for employees.

The employers' contribution rate for the academy for the period to 31 March 2016 was 21.8% against 15.8% it had been paying before conversion in December 2011. From 1 April 2017 the employers contribution has been reduced to 16.40%. Staff who contribute to the LGPS are members of the London Borough of Tower Hamlets Pension Fund and the date of the last actuarial valuation for that fund was 31 March 2016.

Parliament has agreed, at the request of the Secretary of State for Education, to a guarantee that, in the event of academy closure, outstanding Local Government Pension Scheme liabilities would be met by the Department for Education. The guarantee came into force on 18 July 2013.

The amounts recognised in the balance sheet are as follows:

	Defined benefit pension plans	
	2020	2019
	£	£
Fair value of plan assets	2,038,000	1,728,904
	<u>2,038,000</u>	<u>1,728,904</u>
Surplus	2,038,000	1,728,904
Net asset	<u>2,038,000</u>	<u>1,728,904</u>

The amounts recognised in the statement of financial activities are as follows:

	Defined benefit pension plans	
	2020	2019
	£	£
Current service cost	169,000	137,000
Net interest from net defined benefit asset/liability	9,000	4,000
	<u>178,000</u>	<u>141,000</u>
Actual return on plan assets	<u>31,000</u>	<u>44,000</u>

SIR WILLIAM BURROUGH PRIMARY SCHOOL

Notes to the Financial Statements - continued
FOR THE YEAR ENDED 31 AUGUST 2020

19. PENSION AND SIMILAR OBLIGATIONS
- continued

Changes in the present value of the defined benefit obligation are as follows:

	Defined benefit pension plans	
	2020	2019
	£	£
Defined benefit obligation	2,133,000	1,642,926
Current service cost	169,000	137,000
Contributions by employer	23,000	25,000
Interest cost	40,000	48,000
Benefits paid	(50,000)	(16,000)
Oblig other remeasurement	(76,000)	296,978
	<u>2,239,000</u>	<u>2,133,904</u>

Changes in the fair value of scheme assets are as follows:

	Defined benefit pension plans	
	2020	2019
	£	£
Fair value of scheme assets	1,728,000	1,540,926
Contributions by employer	61,000	66,000
Contributions by scheme participants	23,000	25,000
Expected return	31,000	44,000
Benefits paid	(50,000)	(16,022)
Return on plan assets (excluding interest income)	245,000	69,000
	<u>2,038,000</u>	<u>1,728,904</u>

The amounts recognised in other recognised gains and losses are as follows:

	Defined benefit pension plans	
	2020	2019
	£	£
Oblig other remeasurement	76,000	(296,978)
Return on plan assets (excluding interest income)	245,000	69,000
	<u>321,000</u>	<u>(227,978)</u>

The major categories of scheme assets as a percentage of total scheme assets are as follows:

	Defined benefit pension plans	
	2020	2019
Equities	80%	62%
Bonds	11%	28%
Property	8%	9%
Cash	1%	1%

SIR WILLIAM BURROUGH PRIMARY SCHOOL

Notes to the Financial Statements - continued
FOR THE YEAR ENDED 31 AUGUST 2020

19. PENSION AND SIMILAR OBLIGATIONS
- continued

Principal actuarial assumptions at the balance sheet date (expressed as weighted averages)

	2020	2019
Discount rate	1.7%	1.8%
Future salary increases	2.4%	2.1%
Future pension increases	2.2%	2.3%

The current mortality assumptions include sufficient allowance for future improvements in mortality rates. The assumed life expectations on retirement age 65 are:

	At 31 August 2020	At 31 August 2019
	Years	Years
Retiring today		
Males	21.5	21.2
Females	23.5	23.2
Retiring in 20 years		
Males	22.6	22.2
Females	25.0	24.4

Sensitivity analysis	At 31 August 2020	At 31 August 2019
	£'000	£'000
0.5% decrease in real discount rate	251	260
1 year increase in members life expectancy	63 to 107	63 to 107
0.5% increase in the salary increase rate	237	249

20. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 August 2020.

SIR WILLIAM BURROUGH PRIMARY SCHOOL

Detailed Statement of Financial Activities
FOR THE YEAR ENDED 31 AUGUST 2020

	2020	2019
	£	£
INCOME AND ENDOWMENTS		
Donations and capital grants		
Donations	-	451
Capital grants	3,121	21,739
	<hr/>	<hr/>
	3,121	22,190
Other trading activities		
Catering income	64,731	80,669
Other income	35,756	44,395
	<hr/>	<hr/>
	100,487	125,064
Investment income		
Deposit account interest	167	195
Charitable activities		
Grants	2,498,943	2,280,034
	<hr/>	<hr/>
Total incoming resources	2,602,718	2,427,483
 EXPENDITURE		
Charitable activities		
Wages	1,478,343	1,433,925
Social security	141,596	113,742
Pensions	245,008	190,330
Other staff costs	6,781	6,600
Educational supplies	123,547	133,250
Staff development	4,481	9,908
Educational consultancy	161,267	142,368
Goods and services	72,802	98,192
	<hr/>	<hr/>
	2,233,825	2,128,315
Support costs		
Management		
Catering supply staff	21,645	24,862
Maintenance of premises and equipment	44,041	60,895
Cleaning	16,507	13,554
Rent and rates	8,372	15,983
Energy costs	27,015	25,876
Insurance	6,552	7,320
Security and transport	2,479	3,946
Long leasehold	76,996	76,996
Improvements to property	1,984	-
Carried forward	205,591	229,432

This page does not form part of the statutory financial statements

SIR WILLIAM BURROUGH PRIMARY SCHOOL

Detailed Statement of Financial Activities
FOR THE YEAR ENDED 31 AUGUST 2020

	2020	2019
	£	£
Management		
Brought forward	205,591	229,432
Fixtures and fittings	4,509	6,088
Computer equipment	23,267	23,267
Other costs	11,975	23,818
	<u>245,342</u>	<u>282,605</u>
Finance		
Other costs	18,332	14,539
Information technology		
Technology costs	32,460	23,875
Governance costs		
Other costs	32	477
Auditors' remuneration	9,000	9,000
	<u>9,032</u>	<u>9,477</u>
Total resources expended	<u>2,538,991</u>	<u>2,458,811</u>
Net income/(expenditure)	<u><u>63,727</u></u>	<u><u>(31,328)</u></u>

This page does not form part of the statutory financial statements